FROM: Daniel Meyer, Project Manger
Environmental Health \& Safety Department
SUBJECT: Indoor Air Quality (IAQ) Assessment

## For Custodial Supervisor Use Only

Custodial Issues Addressed

| TO: | Sonja Braziel, Principal <br> Pompano Beach Middle |
| :--- | :--- |
| FROM: | Daniel Meyer, Project Manger <br> Environmental Health \& Safety Department |
| SUBJECT: | Indoor Air Quality (IAQ) Assessment |

Custodial Issues Not Addressed


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On March 30, 2017, I conducted an assessment at Pompano Beach Middle School. Attached are findings and recommendations for further assessment, remediation, or corrective actions needed.

The IAQ assessment did identify one or more existing conditions impacting IAQ and has generated appropriate work orders to correct deficiencies in systems and maintenance that could contribute to decreased indoor air quality. At the time of the assessment, these concerns were not an immediate health or safety concern to building occupants. However, due to individual sensitivities and predisposing health factors, it is possible that some building occupants may elicit a health response to agents and / or conditions identified during the evaluation. Therefore, to further improve IAQ, prevent development of future IAQ-related problems, and to reduce the potential for IAQ-related complaints by building occupants, the IAQ Assessment Team recommends appropriate follow up of each item identified and listed in the attached evaluation.

Please ensure that your Head Facilities Serviceperson receives a copy of this correspondence so that the recommendations requiring their attention can be addressed. In an attempt to separate IAQ issues from general maintenance items, the attached assessment may contain direction for site based staff to generate a work order through COMPASS. Within two weeks a representative from the Custodial/Grounds Department will conduct a follow-up visit to ensure that all site based custodial issues have been appropriately addressed.

Should any questions arise, or if the current concerns continue after the attached recommendations have been addressed, please feel free to contact us at 754-321-4200.

DM:smn
Enc.

cc: Shelley Meloni, Director, Pre-Construction<br>Mark Dorsett, Manager, Zone 1, Physical Plant Operations Division<br>Broward Teachers Union<br>Federation of Public Employees<br>Gerald Devio, Supervisor II Custodial<br>Benjamin Osborne, Supervisor II Custodial<br>Mark Murray, Supervisor II Custodial<br>Sam Bays, Director, Maintenance Operations<br>Kurt Wirz, Area Manager Trades

## IAQ Assessment

Pompano Beach Middle Evaluation Date $\quad$ March 30, 2017 Time of Day $\quad 11$ AM


## Observations

Slightly elevated CO2 level. Return air grill needs to be wiped clean. 2 water stained ceiling tiles need to be replaced. Tiles around the supply grills also need to be replaced. Filters need to be changed in the A/C unit.

Corrective Actions to be Completed by Site Based Staff | Minor dust on elevated surfaces | $\boldsymbol{\nabla}$ |
| :---: | :---: |
| Replace stained ceiling tiles | $\boldsymbol{\nabla}$ |
| Replace A/C filters | $\boldsymbol{\nabla}$ |
| Clean return air grill | $\boldsymbol{\nabla}$ |
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|  | $\boldsymbol{\nabla}$ |
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Corrective Actions to be Completed by PPO


## IAQ Assessment

Pompano Beach Middle Evaluation Date $\quad$ March 30, 2017 Time of Day $\quad 11$ AM


## Observations

Library - Ceiling tiles around the supply grills need to be replaced. Both supply and return grills need to be cleaned. Slightly elevated CO2 level.

Corrective Actions to be Completed by Site Based Staff | Minor dust on elevated surfaces | $\mathbf{\nabla}$ |
| :---: | :---: |
| Clean supply/return grills w/ wexcide | $\mathbf{\nabla}$ |
| Replace A/C filters | $\mathbf{\nabla}$ |
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Corrective Actions to be Completed by PPO


